

## Barton P Patch Meeting Minutes 08-24-10

### Attendees:

Laura R., MinhChau Le, Cinnamon Berg, Terri Lindow, Cliff Ellis, Laura C., Paula Swift

### 1. Welcome and Introductions – Hopes for the garden / why are you interested?

- Interested in promoting gardening and meeting neighbors – creating a place where community can meet
- Currently a gardener, excited to have a place that is not shady and where I can grow veggies. Looking forward to developing this space into something for the community.
- Meet neighbors, learn more about gardening.
- Don't want to see yet another open space developed! Need to keep the green. Hoping it will be a community building endeavor.
- Involved in P Patch community currently, like to see a garden develop from the ground up. ]

### 2. Discussed the Mission or Vision Statement for the Patch:

“Barton Street Neighborhood P Patch

Welcome Friends!”

“A place where we work along side out neighbors, put down our roots, spread our leaves, feed our friends, and be thankful for the earth.”

– seems to flow nicely into the P Patches own Vision Statement, (see website.) Open for revision...

### 3. Out Reach and Inclusion:

MinhChau and Laura R. are together going to be guiding us on the outreach, design and development of this project. MinhChau is currently P Patch Admin support for all of West Seattle P Patches. She will be working a lot with our paid outreach team at the beginning. We pay the outreach team out of our budget, so we will plan, develop and implement (along with us,) the outreach endeavors we undertake. At this point they represent the Latino, Asian, Samoan communities in our neighborhood. Other groups that we know are present and hope to draw in are: the Seniors, the East Africans, the Low Income, Church groups and rental community.

4. Field Trips to other Patches – Paula will organize a couple – looking for spaces that are similar to ours in access and geography. She will let folks know when they are scheduled, weekends most likely.
5. Test results are available; Laura R will gather them from Rich MacDonald when he is back from vacation.
6. Began identification and assignment of the roles of the steering committee:
  1. Project Manager – (can be job shared) Work with the P-Patch office and other appropriate organizations, tracks, coordinates and communicates between the various tasks and people leading them. Steers the meetings. ????
  2. Secretary, (back up to PM) - Keeps tracks of meeting dates and the project's different time lines, posts on the calendar, makes agenda, takes minutes, keep meetings on running on time. Sends emails regarding meetings and sends minutes. – Terri Lindow???
  3. Outreach coordinator lead – someone to focus on outreach to the larger community, keep track of emails and contacts interested in becoming involved in the Patch. - Cliff Ellis
  4. Garden Host – Cinnamon Berg (Garden Party Queen)
  5. Treasurer – the point person or works with the point person to write solicitation letters, grants, and requests for supply donations. They also keep track of hours, write reports, and submit invoices as needed, work with the fiscal agent (the P-PatchTrust is available to act as your fiscal agent) or group, and revises budget as necessary. ????

All of these are lead positions, will need assistance in most of them.  
Also, the outreach piece is a part of what every one does! ☺

#### Next Meeting Aspirations:

- Identify the outreach steps/prioritize
- Determine if need to add new members onto steering committee?
- Identify the design phase steps/prioritize
- Finish committee filling roles